

STORRINGTON & SULLINGTON VIPERS FOOTBALL CLUB CHARTER (incorporating Constitution & Code of Conduct)

Constitution

1. The objective of the Football Club is to provide football for local youngsters up to under sixteen age group.
(Local would mean feeder villages into Rydon Community College including Storrington, Thakeham, Rackham, Washington, West Chiltington, Ashington, Amberley, Cootham, Sullington, Greatham & Parham. Pulborough & Findon are also included if there is no local team at the appropriate age group).
Exceptions to this requirement will be considered by the Management Committee on a case by case basis.
2. The club shall be non-profit making and any funds raised shall be reinvested in the club for the benefit of the youngsters.
3. The club is affiliated to the Sussex County Football Association whose headquarters are situate at Culver Road, Lancing, West Sussex BN15 9AX . Telephone (01903) 753547.
4. The club shall be registered with the Horsham & District Youth Football League and the Arun & District Youth Football League. Membership of any other leagues must be ratified by the Management Committee before application to join is made.
5. The club shall appoint a Committee to oversee all Club business and administration. The officials of the Committee shall be democratically appointed at the Annual General Meeting and have a term of office of one year. Officials can be re-elected for a further term at the following season's AGM.
6. The committee shall include all team managers and in addition have a :-

Chairman	Secretary
Vice Chairman	Minutes Secretary
Treasurer	Social Secretary

It is preferred that team managers do not hold these positions.
7. The Management Committee shall meet monthly during the season and there shall be an AGM held in June each year.
8. The Management Committee shall be responsible for the preparation of an annual Statement of Accounts. This is to be submitted to the Sussex County Football Association by 30 September each year.
The club's year-end shall be 30 June .
9. The Management Committee shall ensure that the club is properly registered with the Sussex County Football Association and the respective leagues to which it belongs.
10. It shall be each team managers responsibility to record details of each youngster who forms part of their squad (this includes youngsters who may only attend training).

Any youngster so recorded shall be considered to be a member of the club.

Those youngsters (at under 11's and above) who take part in league matches shall also be formally registered with the League concerned in accordance with the procedures laid out by

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the respective Leagues.

11. Club Registration Fees.

Fees shall be set at the Annual General Meeting.

Normally those children playing friendly matches/training (under 8's, under 9's & under 10's) will pay a training fee at each session and a match fee if they are chosen to play. The revenue from the friendly teams will be used to fund their incidental expenses. They will also pay a small registration fee .

Those playing League matches will normally pay a fee for the whole season & a training fee. These annual fees go towards the general running of the club as determined by the management committee.

12. Each age group must have a designated team manager. No manager may run more than one team.

13. The Club shall adopt the Child Protection Procedures & Practices as outlined by the Football Association Ltd in their handbook produced November 2000. This shall include correct recruitment & selection procedures for managers/volunteers (involving an application form, Police/Social services check and self-declaration form) and the appointment of a 'designated person' – in the seasons 2001/2002 & 2002/2003 this is Tim Watton.

14. Where more than one team is run at the same age group the additional team shall be known as Storrington & Sullington Vipers United & shall have a separate manager.

15. The club shall have a Code of Conduct that will cover the behaviour of Coaches/managers, helpers, Players, Team officials and spectators/parents.

16. The club shall invoke disciplinary procedures against any person deemed to be in breach of the Charter or Code of Conduct. The extent of disciplinary action will be agreed by the management Committee.

Furthermore the club shall abide by the Disciplinary Procedures of the Sussex County Football Association and the respective Leagues to which it belongs.

17. The club shall arrange Public Liability Insurance up to a value of not less than £5m.

THE CLUB & MANAGERS ACCEPT NO LIABILITY IN THE EVENT OF PERSONAL INJURY.

18. Players shall be registered with the club at their appropriate age group and play for that age group unless: -

- The player asks to play in a another team (within League constraints) with his peers.

– After discussion between the two managers he 'guests' with another age group (with League constraints)

NB. In both cases managers must discuss the "transfer" before actioning.

19. Above all the Club shall abide by the principles of equity and fairness in everything it does.

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Code of Conduct

Coaches/Managers/other team officials

1. Abide with the rules of the Football Association and the respective Leagues with whom the club is registered.
2. Accept the decision of the referee and the referee's assistants without question
3. Conduct themselves in a way that displays sportsmanship and fair play setting a good example for players.
4. Avoid unacceptable behaviour which includes :-
 - abusive language or behaviour
 - threatening behaviour
 - violent conduct
 - provocative, rude or obscene language or gestures
 - dissension or disagreement with official's decision
5. To ensure all aspects of racism are removed from football.
6. To coach and encourage the skills & basics of football and the laws of the game.
7. To always ensure fair play and good sportsmanship including discipline on the field of play.
8. Managers to be responsible for ensuring that the Club does not incur fines due to their own negligence and will pay any resulting fines.
9. To make everyone, including supporters and players, aware that managers are responsible for the behaviour of everyone representing the club.
10. To support other club teams when/if they are watching them play.
11. Team selection – Whilst it is impossible to give directives on how managers should select their teams for friendlies, league & cup matches, the following overriding criteria should be observed: -
 - EQUITY/FAIRNESS
 - ABILITY
 - ATTENDANCE & COMMITMENT AT TRAINING

It is also expected that, as children progress through the age groups, selection will be progressively dependent on ability.

Ultimately selection is at the managers discretion

12. To do their best to ensure the youngsters ENJOY their football, allowing their natural competitive instincts to develop.
13. To provide half time refreshments for the team.

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Players

1. Abide with the rules of the Football Association and the respective Leagues with whom the club is registered.
2. Accept the decision of the referee and the referee's assistants without question
3. Conduct themselves in a way that displays sportsmanship and fair play
4. Avoid unacceptable behaviour which includes: -
 - abusive language or behaviour
 - threatening behaviour
 - violent conduct
 - provocative, rude or obscene language or gestures
 - dissension or disagreement with official's decision
5. To ensure that no racist acts /language is used.
6. To always ensure fair play and good sportsmanship on the field of play
7. To support other club teams when/if they are watching them play.
8. To remember that you represent Storrington Vipers in everything you do and say on the football field.
9. THE CLUB WILL NOT ACCEPT VERBAL OR PHYSICAL BULLYING OF ANY TYPE. PLAYERS WILL BE ASKED TO LEAVE THE CLUB IF THEY ARE FOUND TO BE BULLYING.

Parents/Guardians/Spectators

1. Behave responsibly at all times (before, during or after a match) and set a good example to the players.
2. Offer encouragement and support
3. Applaud/praise good sportsmanship/effort/performance from all players in all teams and clubs.
4. You have responsibility to encourage all players to abide by and understand the rules
5. Accept the decision made by the referee and the referees assistants without question and never doubt their honesty.
6. Value the importance of the coaches and match officials who give up their time for the players.
7. The young people are not playing to satisfy your ambitions and they are involved for their enjoyment not yours!

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8. Avoid unacceptable behaviour which includes :-
 - provocative , rude or obscene language or gestures
 - argue, use sarcasm or become violent
 - booing or jeering at officials or the opposing team
 - threatening behaviour
 - intimidate,embarrass or humiliate any player
 - dissension or disagreement with officials decisions

9. Any queries on selection or coaching methods should be addressed to the manager at the end of a coaching session. Players should be encouraged by parents to discuss any problems with their team manager in the first instance.

Any unresolved issues should then be referred to any member of the committee but preferably the Chairman.

SHOULD ANY PLAYER, CLUB OFFICIAL, PARENT/GUARDIAN OR SPECTATOR FAIL TO COMPLY WITH THIS CODE OF CONDUCT THE MATTER WILL BE REFERRED TO THE MANAGEMENT COMMITTEE.

DISCIPLINARY ACTION WILL BE TAKEN ON ALL OCCASSIONS AND COULD RESULT A PLAYER , CLUB OFFICIAL, SPECTATORS CHILD(PAYER) BEING REQUESTED TO LEAVE THE CLUB.

Other matters

- The managers, coaches & assistants should assume responsibility for the players when training/matches start. This responsibility will be deemed to have ended at the stipulated time for these events & the club accepts no responsibility thereafter. Therefore parents/guardians should deliver/collect their children within the stipulated times.
- All youngsters attending training & matches are expected to wear the proper clothing which includes SHIN PADS & football boots

I confirm that I have read the code of conduct and permit my son/daughter to take part in football activities organised by Storrington & Sullington Vipers F.C or S.P Vipers F.C on the understanding that the club is not liable should he/she receive any injury.

..... (Parent/Guardian)

..... (Childs Name)

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